



Oswego County Fair

December 18<sup>th</sup>, 2023

To all vendors:

Our dates for the fair this year are July 3<sup>rd</sup>, 2024- July 7<sup>th</sup>, 2024. We are excited that the fair is back to a five day fair. The fair will run from 10 am until 9 pm each day and vendors are asked to be at their tables or tent locations until 8 pm each day, closing on the 7<sup>th</sup> at 5 pm. Please be sure to be prepared to stay until 5 on Sunday as we ask that NO VENDOR leave before 5:00 pm closing day. We are continuing to offer free admission and no parking fee. We would ask that you bring your own tables and please sign the Rules and Regulations and send it back with your contract.

Please return your vendor contract with your nonrefundable deposit by June 1<sup>st</sup>, 2024 to reserve your spot early. We will accept contracts after that date but cannot guarantee a spot will be available. Booths are available inside for \$140 and outside for \$25 per frontal footage vendors for a minimum of 10'x 7' spot for all five days and we ask for a \$25 deposit to reserve your spot. This includes electricity unless utilizing 30 amp or greater and then an additional charge will be added based on usage. The nonrefundable deposit of \$25.00 per booth is required with contract.

If you have any questions, please feel free to call our vendor coordinator Harold Smith at 315-439-4211.

Checks should be made out to **Oswego County Agricultural Society** and mailed to:

**Oswego County Fair c/o vendor coordinator**  
**PO BOX 87**  
**Lacona NY, 13083**

Looking forward to hearing from you all,

Timothy Rldgeway  
Oswego County Fair President

**OSWEGO COUNTY FAIR**  
**VENDOR CONTRACT**

Date issued: \_\_\_\_\_  
Name of Business: \_\_\_\_\_ Business Phone #: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Street address (or PO Box): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_

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Please indicate if you prefer an inside space or an outside space:

**Inside Space** (Each space is 10' X 7' deep and is \$140.00, electricity is included, if requested, unless utilizing 30 amp or more and then an additional fee will be determined based on usage.)  
Number of Spaces Desired: \_\_\_\_ Is Electricity needed? (If so, how many spaces?): \_\_\_\_

**Outside Space:** (\$25 per frontage feet) \_\_ Indicate what you expect to need for frontal footage: \_\_\_\_

**Total Cost** \_\_\_\_\_  
**Deposit Paid** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_  
**Balance Due By the last Day of the Fair** \_\_\_\_\_

**Items to be sold** \_\_\_\_\_

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Vendor is entirely responsible for collecting and remitting applicable New York State sales tax for property or services sold on the Fairgrounds. Vendor shall indemnify and hold the Oswego County Agricultural Society harmless from and against any and all liability, loss, damages, claims or actions arising from or in connection with Vendor's collection and remittance of sales tax or failure to do same.

Vendor should bring any and all items needed to display their products, including tables.

Vendor  
Signature: \_\_\_\_\_

Fair Representative  
Signature \_\_\_\_\_

- \*\*\*\*Please Return
- 1) Both signed copies of the contract
  - 2) A Copy of your Sales Tax Certificate or a hold harmless agreement \*\*
  - 3) A Copy of your Liability Insurance or Hold harmless agreement

SEND CONTRACTS TO:  
Oswego County Fair c/o Vendor Coordinator  
PO BOX 87  
Lacona, NY 13083

\*Checks should be made out to Oswego County Agricultural Society

**OSWEGO COUNTY AGRICULTURAL SOCIETY/OSWEGO COUNTY FAIR**

**HOLD HARMLESS AGREEMENT**

\_\_\_\_\_ (name) does hereby covenant and agree to defend, indemnify and hold harmless the Agricultural Society of Oswego County from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Agricultural Society of Oswego County property, facilities and/or services.

Vendor is entirely responsible for collecting and remitting applicable New York State sales tax for property or services sold on the Fairgrounds. Vendor shall indemnify and hold the Oswego County Agricultural Society harmless from and against any and all liability, loss, damages, claims or actions arising from or in connection with Vendor's collection and remittance of sales tax or failure to do same

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*To be executed by exhibitors and/or any person(s) using the Agricultural Society of Oswego County property.**

## **OSWEGO COUNTY FAIR**

PO BOX 87

Lacona, NY 13083

Email: oswegoagriculturalsociety@gmail.com

### **Rules and Regulations for Commercial Exhibitors and Concessionaires**

Notice: Sale or distribution of any merchandise, including printed or written material, except under license issued by the Agricultural Society of Oswego County and/or from a duly licensed location shall be prohibited. Note: The above rule was adopted at the 1983 Convention of the N.Y.S. Association of Agricultural Fairs after a resolution to that affect was submitted by the Altamont Fair.

Under no circumstances will any person or firm be allowed to distribute or sell written materials or solicit funds from other patrons of the fair, without regard to the content of the information being distributed or sold, and regardless of the purpose of the solicitation of funds unless one or more of those activities takes place from a booth or concession stand rented for one or more of those purposes.

The rental of a booth or other concession stand shall be on a "first- come, first-served basis". Nothing herein contained shall be constructed to deny a person the right to express their views within or without the Fair Grounds.

#### **Commercial Exhibitors and Concessionaires**

Concessionaires of every nature shall make application with the Fair office of Supt. of Concessions, and will be required to sign a written contract and make a monetary deposit. Before being allowed to transact any business on the Fairgrounds he must furnish the Society with a Liability Certificate of Insurance and hold proof of Workman's Compensation, if required; also vendors must be registered with the NYS Sales Tax Dept., furnish the Fair Office with his/her Registration Number & display their Original Certificate of Authority" at his or her booth during the entire length of the Fair.

The management reserves the right to cancel at any time, for reasons satisfactory to it, all contracts made with concessionaires or others.

Only such privileges are granted for concessions and attractions as are required to supply the wants of the people or that may add to their comfort, convenience and pleasure but the Management will not accept or knowingly allow the continuance of any concession, show or attraction of a questionable nature, nor will any privilege be permitted where the business is conducted in other than a legitimate and trade-like manner.

Concessionaries must abide by the laws of the State, County, Town and the rules of the Fair Board of Managers (the conditions under which the concession was granted). Anyone violating these laws will be closed, will forfeit his concession money paid, and will be ordered from the fair grounds.

Concessionaries must confine himself to the space assigned him \_ No Concessionaire or Exhibitor will be permitted to sublet or share any portion of the space allotted to hm. A violation of this rule will result in the original purchaser of space forfeiting all his rights, ejection of himself, partners, employees and wares from the grounds.

All drinking and eating concessions must furnish themselves with proper and sanitary equipment that will comply with the rules and regulations of the State Health Department. This rule will be strictly enforced. At the end of the day or through the day Garbage will be picked up. All garbage must be placed in plastic bags. All cardboard must be flattened and separate from garbage.

All electrical cords have to be away from all walking areas. Concessionaires must keep their spaces in neat and sanitary condition removing any trash or refuse and placing it in garbage cans.

Food and drinks must be wholesome and sold at reasonable prices. All concessionaires shall keep a Painted or Printed sign posted in plain view at the front entrance to their place of business showing prices to be charged for meals, lunches or articles of food and drink offered for sale or for services to be rendered. This is to be approved by the lesser. All sound producing equipment must be of such nature as not to cause annoyances or inconvenience to visitors or other exhibitors. Permission for use of same must be first obtained from the Concession Superintendent.

Any concessionaire or exhibitor doing business with firms or persons who are not properly authorized by the management will be subject to cancellation of their contract to operate.

Deliveries and Solicitors: Delivery of merchandise, articles of food, soft drinks, or service or the solicitation of business and orders from concessionaires, exhibitors and others on the fairgrounds is prohibited until such deliverymen, solicitors, or firms they represent have made arrangements for such delivery and solicitation by obtaining Privileges for the same from the Concession Superintendent.

Except in case of emergency, no vehicles will be admitted to midway after 10 a.m. and only then by permission of concession superintendent.

Deliverymen positively will NOT BE permitted to retail, sell or give away, any food, soft drinks, goods, wares or merchandise, except to bonafide Concessionaires who occupy regularly leased concession space in the Fairgrounds. Any violation of this rule shall be sufficient cause to exclude any person, firm or others from the grounds. Deliverymen and Solicitors WILL NOT be permitted to leave their vehicles or conveyances in such a position as to cause congestion.

The Management assumes no responsibility in case of damage, loss or injury to person or property caused by reason of neglect or willful acts of any person, firm, or their agents, representatives, servants or employees, or from any cause whatsoever, having license to exhibit on said fairgrounds, or occupying space thereon, and in case it can be subjected to any expense or liability all persons causing same or liable therefore, shall indemnify the said Fair Management. The Fair Society will not be liable for any debt incurred by a concessionaire or exhibitor or for any salary or expenses due any of their employees. Neither shall it be responsible for the result of any accident or damage to any person or persons, to any animal, or to property from any cause whatsoever.

All vendors shall be open for business by 10:00 AM. Buildings will close at 8:00PM. Outside vendors will close when rides shut down. No vendor may leave before closing on the last day or you will not be invited to come back next year. Vendors will be dismissed by The Building Superintendent. This management reserves the right to exclude from the grounds any persons whom they deem undesirable, or expel from the grounds such person or persons who shall violate any part of the rules.

No Refunds can be issued