

2021 ASOC Fall Festival Exhibitor Rules & Regulations

The Agricultural Society of Oswego County (ASOC) and Winona Creek (hereinafter known as, “the Promoters”), their agents, officers or employees shall not be liable for property damage or personal injury to the exhibitor, his/her agents, officers or employees, which may occur on or about any part of the subject premises regardless of how much injury or damage may occur. Exhibitors waive any claim against the Promoters and assume all liability for loss or damage to Exhibitor’s property entrusted to the premises. Exhibitors shall hold the Promoters harmless and shall indemnify the Promoters against all liability or expenses rising out of any claim of injury or damage to any person or property, together with all cost in connection with the defense thereto.

1. The ASOC Fall Festival is October 1-3, 2021. Selling are Saturday 10 AM to 6 PM, and Sunday 10 AM to 3 PM. Your space must be occupied the full 13 hours of the selling time. Any exhibitor packing up and/or leaving early will not be permitted to exhibit at any future ASOC event. The Festival runs Friday, 5 to 9 PM, Saturday, 10 AM to 9 PM, and Sunday, 10 AM to 3 PM. Rides and food will be available this entire time; any vendor wishing to have their booth open on Friday or during Saturday evening is welcome to do so at no additional charge. Fireworks are scheduled for Saturday at 7:30 PM. The craft & vendor buildings will close at 8 PM each evening.
2. Booths are 10’ x 10’, no overflow is available. Double booths permitted only as space and availability allows. There are a limited number of electrical booth spaces available (inside and out) and must be requested in advance. There will be no running of power strips, electrical or extension cords beyond your booth space as this presents a safety hazard. Nothing is to be mounted to the floors or walls inside the buildings, nor poles, wires or other fixtures outside.
3. There are to be no open fires or flames anywhere inside the buildings. Outside booths utilizing fire in any manner must request and receive permission in advance. Due to individual sensitivities, candle/wax melters or other means of emitting/transmitting fragrance are not to be used inside the buildings. There is no smoking/vaping inside the buildings at any time; smoking/vaping in permitted areas only.
4. This is a “Craft and Vendor Show” – Crafter booths must be operated by and consist of products handcrafted by the exhibitor. Selection of handcrafted products may be limited to maintain variety during the show; you may be asked to email photos. Non-handcrafted product booths (i.e., brands like Pampered Chef, Scentsy, Tupperware, etc.) must be operated by the exhibitor as a representative of the parent company and vendors will be limited to one booth per brand/type of product. A booth space may be shared with one other exhibitor only but each must complete an application and submit a Certificate of Liability or signed Hold Harmless Agreement. No mixed (crafter and vendor) spaces are permitted without prior permission.
5. Payment of Fees – Booth spaces are \$75 inside and \$50 outside for crafters and vendors for this event. No discounts are available. Payment must be submitted with application; the application deadline is August 31, 2021. There are no refunds after September 1, 2021. All payments are to be in the form of check or money order for the full amount due, made payable to the “Agricultural Society of Oswego County” and noted “2021 Fall Festival Fee” in the memo line. Accepted exhibitors will be assigned a space; spaces are non-transferrable. Receipts for fees will be included in your Welcome Packet when you arrive.
6. Booth set-up – Exhibitors are required to provide their own set-up, including tables, tents (if outside) and chairs. No equipment is provided by the Promoters. Setup is Thursday, September 30 from 4 to 7 PM, Friday, October 1 from 1 to 4:30 PM, or Saturday, October 2 from 7 to 9:30 AM. Your space must be completely setup no later than 9:30 AM on Saturday. Vehicles must be moved to the Exhibitor parking area before 4 pm on Friday, and before 9 AM on Saturday and Sunday. Products, displays, or any other equipment are not permitted outside your booth space.
7. Appearance – Booth spaces will remain neat, clean and professional in appearance. Exhibitors are responsible for the cleanup and removal of all garbage and debris in and around their booth. Aisles and open spaces between booths are to remain free of product, displays, storage and debris at all times.
8. Conduct – Exhibitors are expected to conduct themselves professionally, considerately and courteously. Polite and helpful suggestions for future events are welcome; complaints should be brought directly to a Promoter and only in private. No raffles, 50/50, or other forms of gambling are permitted. No alcohol or drugs are to be brought onto the grounds. All exhibitors must conduct their business within the confines of their booth space; “strolling,” “hawking,” or other forms of selling/promoting are not permitted outside your booth space.
9. Sales – There is no Wi-Fi available at this event; exhibitors using electronic devices to collect payment are responsible for their own power to their devices and internet/data access. The Promoters cannot provide change

to exhibitors, you must be prepared each day with adequate cash to last you throughout the day. You are free to take personal checks as a form of payment at your own discretion; Promoters will not be held responsible for checks that are returned to you for any reason.

10. Each Exhibitor is asked to provide a \$10 gift certificate for their business/booth. Each day of the event, Festival attendees will be able to obtain a free passport on which will be listed a selection of Exhibitors. Attendees must visit each of the Exhibitors to obtain a stamp/punch on their passport. Completed passports are then deposited in a box for an hourly drawing each day for a gift certificate which must be brought back to that Exhibitor's booth and used in a purchase. Each day there will be a new passport with different Exhibitors listed. Each Exhibitor must bring their own small stamp (approximately ½ inch or less) or hole punch (approximately ¼ inch or less).
11. Parking – There is a separate Vendors/Exhibitors entrance and parking area near the buildings. Exhibitors will be issued one parking permit in their Welcome Packet that must be displayed on the dash of their vehicle. No vehicles will be allowed on the event site between 4 PM Friday and 4 PM Sunday. Exhibitors must unload and then move their vehicle(s) to the designated parking. Do not move any vehicle back to the event site until you are completely packed up and you have been given permission to retrieve your vehicle. Driving on the grounds is limited to 5 MPH and strictly prohibited during the event hours. Please watch for pedestrians at all times.
12. Permits – It is understood and agreed that it is the sole responsibility of the exhibitor to collect, report and file NY State sales taxes, permits and related forms as required by law. You MUST include your NYS Sales tax ID on your application (remember it is a violation to “share” a sales tax ID with anyone not listed on the certificate) and your certificate must be on display at all times. Exhibitors shall also be responsible for all government permitting, licensing, registrations, and labeling that may be required of them.
13. Product Compliance –
 - a. Wooden toy items must comply with safety recommendations concerning small items and choking hazards.
 - b. Textile items must comply with all federal and state label and tag regulations.
14. Banned Items – Banned items for sale on the ASOC grounds include but are not limited to: firearms and fireworks, illegal or offensive items, drugs and drug paraphernalia.
15. Certificate of Liability – Exhibitors must provide a certificate of liability insurance listing “Agricultural Society of Oswego County” as a loss payee.
16. COVID-19 – Per New York State Department of Health requirements and CDC guidelines, all unvaccinated persons are required to wear a mask. Exhibitors should have hand sanitizer available in their booths for their own and patron use. Maintain 6 feet of distance from others whenever possible. COVID-19 requirements may be updated at the direction of NYS, CDC or local officials.

The Promoters reserve the right to refuse space to any exhibitor. These regulations are made to ensure a successful event; violation of these rules may result in dismissal from this event and future events. Your signature on the ASOC Fall Festival application is binding as your agreement to comply with these rules. The ASOC Fall Festival is a volunteer effort; your support and participation is vital to its success. This is an outdoor event and there are no provisions for rain dates. We thank you in advance for your participation!

Follow us on Facebook (Oswego County Fair) - “Like” us for all the updates (news, schedules, cancellations, photos, etc.)

All communications and special requests should be directed to Jim Horth; contacting another member of the committee will only delay a response. For additional information or if you have questions, please contact Jim Horth, @ 315-591-2078 (cell/text) or email winonacreek@twcny.rr.com